

**REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF NEVILLE  
HELD IN THE VILLAGE OFFICE ON December 15th, 2024**

**PRESENT:** Mayor Nora McLearn, Councillor Jennifer Cote, Councillor Mary Ferris,  
Administrator Sandra Krushelniski, Assistant Administrator Wyatt Courtney

**ABSENT:**

**CALL TO ORDER**

Mayor McLearn called the regular meeting of Council to order at 7:08 p.m.

**ADOPTION OF AGENDA**

**331/24** *Adoption of Agenda*

Cote: That the Agenda be adopted as presented.

**CARRIED**

**PRESENTATION**

**BUSINESS ARISING FROM MINUTES**

**332/24** *Minutes*

Ferris: That the minutes of the regular meeting held on November 26th, 2024 be approved.

**CARRIED**

**CORRESPONDENCE**

**333/24** *Correspondence*

Cote: That the following correspondence having been read, be accepted as information and filed:

SK Recycles  
SUMA  
FCM  
StatsCanada  
SAMA  
Sask Parks and Rec  
RM of Whiska Creek No. 106  
STARS  
Resilient Rurals  
RPM-Academy  
SVFFA  
Jim Karygiannis

**CARRIED**

**APPROVAL OF FINANCIAL MATTERS**

**334/24** *Statement of Village Financial Activity*

Ferris: That the Village Statement of Financial Activity for the month of November 2024 be acknowledged and filed.

**CARRIED**

**335/24** *Village Bank Reconciliation*

Cote: That the Village bank reconciliations for the month of November 2024 be acknowledged and filed.

**CARRIED**

*Village Credit Card Reconciliation*

Council was advised that the credit card reconciliation is currently not available for the month of November.

**336/24** *Statement of Fire Department Financial Activity*

Ferris: That the Fire Department Statement of Financial Activity for the month of November 2024 be acknowledged and filed.

**CARRIED**

**337/24** *Fire Department Bank Reconciliation*

Cote: That the Fire Department bank reconciliation for the month of November 2024 be acknowledged and filed.

**CARRIED**

**338/24** *List of Accounts for Approval*

Ferris: That the expenses contained on the List of Accounts for Approval are approved.

**CARRIED**

**OLD BUSINESS**

*Council Monthly Reports*

No reports.

**339/24** *Administrator Monthly Report*

Cote: That council accepts the verbal Administrator Monthly Report.

**CARRIED**

*Tax Enforcement*

Updated Council on progress of collection of accounts in arrears.

*Fire Department Report*

No report.

**340/24** *Lagoon Report*

Ferris: That Council approves the Lagoon reports for October and November 2024.

**CARRIED**

*CCBF: LED Upgrades for Community Centre, Drop-in Centre, Village office, and Fire Hall*  
Advised Council that the LED Light Upgrade IIP has been approved and that we will work to

coordinate with our maintenance contractor on the installation of new LED bulbs for the community centre, Drop-in Centre, and municipal Office.

*Update Village Letterhead*

Advised Council that this is still in progress.

*Municipal Business Cards*

Advised Council that this is still in progress.

*Sale of Cultivator/Lawn Sweep/ Jacobsen Mower*

Discussed further options for selling cultivator, lawn sweep, and Jacobsen Mower.

*Tree Shredder*

Advised Council that this is still in progress.

*Tractor Issues*

Advised Council that parts for the tractor have come in and that it is will begin to be put back together Monday, Dec 16<sup>th</sup>.

**341/24 Printer Lease**

Cote: That Council directs the Assistant Administrator to contract with Office Outfitters for the lease of a Toshiba eSTUDIO 409s over 60 months at 34.95 per month and .0175 per print.

**CARRIED**

**NEW BUSINESS**

*Webinars, Meetings, and Training*

No upcoming webinars, meetings, or training.

**342/24 Snow Removal**

Ferris: That Council directs the clerk to engage RM of Whiska Creek No. 106 for Removal of Snow from Village Streets while Village Tractor is unavailable.

**CARRIED**

**343/24 Assistant Administrator's submission of Trade Agreement Procurement Report for 2023**

Cote: That Council acknowledges the Assistant Administrator's submission of the Village's Trade Agreement Procurement Report for 2023.

**CARRIED**

**344/24 2024 Audit**

Ferris: That Council agrees to sign to sign the Audit letters dealing with Responsibilities of Auditor, Management and Council, and the Privacy Notice to Council. Further, Council responded to, and signed, the Risk of Fraud questionnaire. Further that Council signed and directed the Assistant Administrator to forward to the Auditor the Bank Confirmation form.

**CARRIED**

*Stop Sign on Railway Ave*

Discussed stop sign that was knocked over and options for re-arranging which streets at the

Railway Ave and Mowbray St intersection have stop signs.

*Resident Request*

Discussed resident request and will make decision regarding when they formally make the request.

**345/24** *Acknowledge Group Benefits Rates - \$333.18 per month*

Cote: That Council acknowledges the Group Benefit Rate for 2025.

**CARRIED**

**346/24** *Acknowledge ISC Credit on Account - \$213.22*

Ferris: That Council acknowledges the credit on account with ISC.

**CARRIED**

*Great Western Railway Engine Noise*

Advised Council that we contacted the General Manager of the Great Western Railway to discuss the noise of their engines idling near the Village.

**347/24** *Community Centre Fire Alarm System*

Cote: That Council directs the Assistant Administrator to purchase batteries for the Community Centre Fire Alarm System.

**CARRIED**

**348/24** *Fire Fighter Year End Cheques*

Ferris: That Council approves the Fire Chief and Deputy Fire Chiefs distributing the year end fire cheques.

**CARRIED**

*Firefighter Pay for Hose Testing*

Discussed paying fire fighters for testing the hoses on the hose reels sold by the Village. Will forward issue to the Fire Board.

**349/24** *Memberships and Levies*

Cote: That Council directs the Assistant Administrator to pay the following 2024 Memberships or Levies from General Funds in January:

- \$679.96 plus GST - SUMA Membership
- \$109.91 plus GST – FCM Memberships

Fire Account:

- \$463.10 plus GST – SUMA Firefighter Insurance

**CARRIED**

**350/24** *Maintenance Contract - Excess Hours*

Ferris: That Council directs the Assistant Administrator to pay the Maintenance Contractor for submitted excess hours worked in 2024.

**CARRIED**

**351/24 Assistant Administrator's Wages**

Cote: That Council sets the Assistant Administrator's wage as of January 1<sup>st</sup>, 2025 at \$27.30 per hour.

**CARRIED**

**BY-LAWS**

*Bylaw 6-2024*

Bylaw No. 6-2024, a Bylaw to establish a Recreation Board, will be considered at the January meeting.

**CARRIED**

**APPROVAL OF ADDITIONAL ACCOUNTS**

*No Additional Accounts.*

**ADJOURNMENT:** Mayor McLearn declared the meeting adjourned at 8:37 p.m.

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Mayor

\_\_\_\_\_

Administrator